



*Country Club*

# TOWER

of CORAL SPRINGS ASSOCIATION, INC.

10777 WEST SAMPLE ROAD

CORAL SPRINGS, FL 33065

TEL: 954 752 3750

EMAIL: [countryclubtower@bellsouth.net](mailto:countryclubtower@bellsouth.net)

## MEMO

Subject: Important Dates Fall 2023 – Spring 2024

From: Jerry Rubin, President

### 2023

- Tuesday August 1 **Board Meeting via Zoom \***
- Tuesday September 12 **Board Meeting via Zoom \***
- Tuesday October 10 **Board Meeting via Zoom \***
- Tuesday November 14 **Board Meeting via Zoom \***
- Thursday November 16 Annual Budget to Owners with Notice of Meeting (not less than 30 days before meeting of 12/18) – Mail or Email
- Wednesday November 22 1<sup>st</sup> Notice of Election (not less than 60 days before Annual Meeting of 1/23) – Mail or Email (complete Affidavit)
- Monday December 4 Post Annual Budget Meeting Notice and Agenda (not less than 14 days before meeting of 12/18)
- Thursday December 14 Last Day Candidates can apply (2:00 pm) (40 days before election of 1/23)
- Monday December 18 **Annual Budget Meeting via Zoom – Reserve Voting via Proxy** (at least 14 days before start of new fiscal year)
- Tuesday December 19 Last Day Candidate info sheets (2:00 pm) (35 days before election of 1/23)

### 2024

- Thursday January 4 Meet the Candidates Night (if necessary)
- Monday January 8 2<sup>nd</sup> Notice of Election with Ballots and info sheets (not less than 14 days before Annual Meeting of 1/23) – Mail or Email (complete Affidavit)
- Tuesday January 9 Post Notice of Election and Agenda (not less than 14 days before meeting)
- Tuesday January 23 **Annual Owners Meeting – Election (4th Tuesday of January)**
- Tuesday March 5 **Board Meeting via Zoom \***
- Tuesday April 2 **Board Meeting via Zoom \***
- Tuesday May 7 **Board Meeting via Zoom \***

**\* MONTHLY MEETINGS SUBJECT TO CHANGE**